

# RECORD OF PROCEEDINGS

Minutes of

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING Meeting

BEAR GRAPHICS - 800-325-8094 FORM NO. 10148

Held

Tuesday, May 8, 2018

20

President Scott Dressler convened the Regular Meeting of the Copley Township Board of Trustees at 7:00 p.m. on Tuesday, May 8, 2018.

## PLEDGE OF ALLEGIANCE

## WELCOME GUESTS

Welcomed Tim Boley of the Summit County Engineers Office; and representatives from the media.

Copley Seniors presented a community project to raise money to purchase Knox Boxes for Seniors; the Fire Association has pledged to match funds raised up to \$500.00. The Board of Trustees thanked them for their support.

## BOARD OF TRUSTEES

None

## ADMINISTRATION-Administrator- Mrs. Janice Marshall

1. Requested permission to issue a Purchase Order in the amount of \$298,916.66 to SWSCOM representing our share of expenses for Dispatch Services for the second half of the year.

Motion: Trustee Koellner  
Second: Trustee Humphrys  
Voting: all voting aye

2. Requested permission to issue a Purchase Order in the amount of \$39,448.77 to SWSCOM representing our share of expenses for IT Services for the second half of the year.

Motion: Trustee Humphrys  
Second: Trustee Koellner  
Voting: all voting aye

3. Requested permission to issue a Purchase Order in the amount of \$47,134.00 to Copley Township for the first repayment of an advance from Fund #2191 for the SCBA.

Motion: Trustee Humphrys  
Second: Trustee Dressler  
Voting: all voting aye

4. Requested permission to renew the Ohio Public Risk Insurance Policy dba VFIS of Ohio effective 6/3/2018 to 6/3/2019 at a cost of \$1,638.00.

Motion: Trustee Koellner  
Second: Trustee Humphrys  
Voting: all voting aye

5. Requested permission to renew the Summit County Intergovernmental Memorandum of Understanding for Job Creation and Retention and Tax Revenue Sharing for 2017-2018 whereby participating communities agree to adhere to a Model Code of Conduct and to share tax revenues when businesses relocate from one municipality to another.

Motion: Trustee Humphrys  
Second: Trustee Koellner  
Voting: all voting aye

6. Requested permission to amend the job description for the Police Department as attached. Board decided to postpone the vote until the next meeting stating that more time is needed to review.

7. Requested permission to release the attached Request for Qualification (RFQ) for design services for the new facility. A discussion was held regarding how to release the RFQ; the Board agreed to submit it to the AIA website and to those referred to the Board of Trustees.

Motion: Trustee Humphrys  
Second: Trustee Koellner  
Voting: all voting aye

8. Requested an Executive Session to discuss employment of personnel in the Fire Department.

## FISCAL OFFICER REPORT- Ms. Linda Peiffer

1. Requested approval of the Tuesday, April 24, 2018 Board of Trustees Regular Meeting Minutes.

Motion: Trustee Humphrys  
Second: Trustee Koellner  
Voting: all voting aye

2. Requested permission to move \$2,000.00 from Fund #1000-290-370 Dispatch Fund to pay SWSCOM for Copley dispatching until the end of 2018.

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- Motion: Trustee Humphrys  
Second: Trustee Dressler  
Voting: all voting aye
3. Requested Resolution #22 – 2018 to create Fund #9010 for the Knox Box Program and to amend the Certificate of Estimated Resources in the amount of \$1,000.00.  
Motion: Trustee Humphrys  
Second: Trustee Koellner  
Roll-call vote: Trustee Koellner - aye  
Trustee Dressler - aye  
Trustee Humphrys - aye
4. Requested Resolution #23 – 2018 to amend the Permanent Appropriations for Fund #9000 in the amount of \$1,000.00.  
Motion: Trustee Humphrys  
Second: Trustee Dressler  
Roll-call vote: Trustee Koellner - aye  
Trustee Dressler - aye  
Trustee Humphrys - aye

## DEPARTMENT BUSINESS

### Fire Department – Michael Benson, Chief of Fire

1. Requested an Executive Session to discuss employment of personnel in the Fire Department.
2. Department updates:
  - The live burn that was scheduled for May 27<sup>th</sup> is being moved to June 3<sup>rd</sup>. This was approved by the Ohio EPA.
  - Congratulations to Lt. Ayoup for overseeing the SCBA project.
  - ISO Insurance rating inspection has taken place.
  - The Fire Academy held it's first meeting on Wednesday, May 2nd.

### Police Department – Michael Mier, Chief of Police

1. Requested permission for Officers Dan Rafferty and Jeff Harris to attend D.A.R.E. Officer Training September 24 - October 5, 2018 in Columbus, Ohio with overnight lodging for two weeks and some meals at a cost of \$1,000.00 per Officer.  
Motion: Trustee Humphrys  
Second: Trustee Koellner  
Voting: all voting aye
2. Requested permission to purchase 12 new Tasers from Axon Enterprise at a total cost of \$15,600.00 over a five year period. First year - \$2,160.00. Years 2-5 at a cost of \$3,360.00.  
Motion: Trustee Koellner  
Second: Trustee Humphrys  
Voting: all voting aye
3. Requested approval of a Blanket Certificate in the amount of \$5,000.00 for additional training funds in the Police Department.  
Motion: Trustee Humphrys  
Second: Trustee Dressler  
Voting: all voting aye
4. Requested approval of a Blanket Certificate in the amount of \$2,500.00 for items needed for Safety Town.  
Motion: Trustee Koellner  
Second: Trustee Humphrys  
Voting: all voting aye
5. Requested a Blanket Certificate in the amount of \$2,000.00 for Bike Rodeo helmets, reflectors, and other items needed. Verbal approval was given by Fiscal Officer on May 3, 2018.  
Motion: Trustee Humphrys  
Second: Trustee Koellner  
Voting: all voting aye
6. Requested an Executive Session to discuss employment of personnel in the Police Department.
7. Department Updates:
  - CERT Training is being held on May 22 and will involve conducting search/rescue for Alzheimer's patients.
  - Canine Officer Niko was re-certified through OPOTA and NACPH.

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Meeting

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- A senior wrote a letter to the Town Hall asking for help with his Republic bill. He seemed to be in need of assistance and officers went to check on him. He was signed up for the Senior Watch Program and Adult Protective Services are getting involved to monitor his situation.
- The department is placing an ad for part-time Police Officers.
- A 5K Run is being held from 8-9:30 a.m. on Saturday, May 12<sup>th</sup> at the High School supporting Access shelter for women and children.

8. Submitted Monthly Report for the Police Department for April, 2018.

**Service Department –Service Director - Mr. Mark Mitchell**

1. Requested approval of a Purchase Order to D'Attoma Concrete & Excavating Inc., in the amount of \$14,860.00 for the repair of 12 catch basins in the Kingsbury Crossing Allotment and in the Ridge Crest Allotment.

Motion: Trustee Koellner

Second: Trustee Humphrys

Voting: all voting aye

2. Granted permission for Mark Mitchell to draft a letter of support to ODOT for the placement of safety devices at the intersection of Copley Road and Schocalog Road.

Motion: Trustee Humphrys

Second: Trustee Koellner

Voting: all voting aye

3. Submitted Monthly Report for the Service Department for April 2018.

**Community and Economic Development Department – Mr. Matt Springer, Director**

1. Requested approval of a Blanket Certificate in the amount of \$50,000.00 for the purposes of demolition and abatement of nuisance properties. 2018 Capital Improvement Item.

Motion: Trustee Koellner

Second: Trustee Humphrys

Voting: all voting aye

2. Requested approval of Resolution #24 – 2018 to order the removal of a residential structure(s) located at 2078 Columbus Avenue which has been declared a public nuisance by the Summit County Health Department and the Copley Township Code Enforcement Officer.

Motion: Trustee Humphrys

Second: Trustee Koellner

Roll-call vote: Trustee Koellner - aye

Trustee Dressler - aye

Trustee Humphrys - aye

3. Requested approval of Resolution #25 – 2018 to order the removal of a residential structure(s) located at 2052 Columbus Avenue which has been declared a public nuisance by the Summit County Health Department and the Copley Township Code Enforcement Officer.

Motion: Trustee Humphrys

Second: Trustee Koellner

Roll-call vote: Trustee Koellner - aye

Trustee Dressler - aye

Trustee Humphrys - aye

4. Requested approval of Resolution #26 – 2018 to order the removal of a residential structure(s) located at 2029 Springfield Avenue which has been declared a public nuisance by the Summit County Health Department and the Copley Township Code Enforcement Officer.

Motion: Trustee Humphrys

Second: Trustee Koellner

Roll-call vote: Trustee Koellner - aye

Trustee Dressler - aye

Trustee Humphrys - aye

5. Requested approval of Resolution #27 – 2018 to order the removal of a residential structure(s) located at 1965 Marrow Street which has been declared a public nuisance by the Summit County Health Department and the Copley Township Code Enforcement Officer.

Motion: Trustee Humphrys

Second: Trustee Koellner

Roll-call vote: Trustee Koellner - aye

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- Trustee Dressler - aye  
Trustee Humphrys - aye
6. Requested approval of Resolution #28 – 2018 to order the removal of a residential structure(s) located at 1835 Knox Boulevard which has been declared a public nuisance by the Summit County Health Department and the Copley Township Code Enforcement Officer.  
Motion: Trustee Humphrys  
Second: Trustee Koellner  
Roll-call vote: Trustee Koellner - aye  
Trustee Dressler - aye  
Trustee Humphrys - aye
7. Requested approval of Resolution #29 – 2018 to order the removal of a residential structure(s) located at 3013 Colon Drive which has been declared a public nuisance by the Summit County Health Department and the Copley Township Code Enforcement Officer.  
Motion: Trustee Humphrys  
Second: Trustee Koellner  
Roll-call vote: Trustee Koellner - aye  
Trustee Dressler - aye  
Trustee Humphrys - aye
8. Requested approval of Resolution #30 – 2018 to order the removal of a residential structure(s) located at 372 Rothrock Road which has been declared a public nuisance by the Summit County Health Department and the Copley Township Code Enforcement Officer.  
Motion: Trustee Humphrys  
Second: Trustee Koellner  
Roll-call vote: Trustee Koellner - aye  
Trustee Dressler - aye  
Trustee Humphrys - aye
9. Requested approval of Resolution #31 – 2018 to order the removal of a residential structure(s) located at 506 Rothrock Road which has been declared a public nuisance by the Summit County Health Department and the Copley Township Code Enforcement Officer.  
Motion: Trustee Humphrys  
Second: Trustee Koellner  
Roll-call vote: Trustee Koellner - aye  
Trustee Dressler - aye  
Trustee Humphrys - aye
10. Requested an Executive Session to discuss employment of personnel in the Community and Economic Development Department.
11. Department Updates:
- The Zoning Commission is updating the Land Use Plan.
  - Concordia is expanding it's size by 65 units resulting in an \$11.5 million dollar investment.
  - Copley Township received 34 new parcels in the Little Farms area.
  - Copley Township celebrated Arbor Day with a tree planting at Arrowhead School.
  - The CIC is working on a strategic plan.
12. Submitted the Monthly Report for the Community and Economic Development Department for April, 2018.

## OLD BUSINESS

- Had applied for the 2018 Litter Management Grant to cover the cost of a litter control program for the Township; the request was denied as the number of applications exceeded available funding.
- Hazard Mitigation funding – additional federal funds available for any entity in Ohio that has a project included in the current mitigation plan; Copley has a project involving the Cities of Barberton and Norton to create a plan for flood mitigation in the Little Farms area of the Township. We will be completing the pre-application for the funding; if the project is selected, a more detailed description of the plan will be required. Additional projects will need to be created to be included in the revised plan currently under consideration. Only those entities with projects in the plan can be considered for federal funding when the monies are released.

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- Home Rule- ok to proceed with neighborhood and public meetings.
- Trustee Koellner met with the Chiefs regarding budgets and future plans for the departments:
  1. The Safety Center - working on a Comprehensive Needs Assessment showing what we have currently and what is needed to comply with regulations; support for discussion on what is needed and what is not.
  2. Levy discussion – Trustee Koellner’s opinion would be to look at the Needs Assessment; determine what’s needed; get a levy to support facility and keep it separate from Police and Fire budgets. Police levy is mostly personnel and benefits; want to support schools and would need an additional 1 mil to 1.5 mil increase. Fire currently runs in the black; current levies can’t sustain operations. Replacing 2.5 continuous levy would supply \$402,000.00 to capture current valuations. Build the Safety facility with a 1-1.2 mil levy.
- Trustee Dressler noted that schools are partnering with communities to support a School Resource Officer. Chief Mier said that schools could ask for three officers and would use them ¾ of the time. Trustee Humphrys added that Fairlawn would need to participate and Bath has an elementary school that would need to participate. She suggested that the two chiefs should consult with School Administration to create a plan and then create Resolutions to produce yields from the county; 1, 1.2, and 1.5 mil yields.

## CORRESPONDENCE

- Mr. and Mrs. Heiss of Copley Township sent a letter about the service team including Russ Myers, Brad Lott, Kevin White and Bob Blachaniec. They wanted to be sure that their work and professionalism did not go unnoticed and that the service they provided was beyond their expectations.

## NEW BUSINESS

None

## BUSINESS FROM THE FLOOR

None

## FUTURE MEETING DATES

Wednesday, May 9, 2018	Board of Zoning Appeals Meeting	6:00 p.m.
Tuesday, May 15, 2018	Heritage Days Meeting	7:00 p.m.
Monday, May 21, 2018	Historical Society Meeting	7:00 p.m.
Tuesday, May 22, 2018	Board of Trustees Meeting	6:00 p.m.
Monday, May 28, 2018	Memorial Day – Administration Office Closed	
Tuesday, May 29, 2018	Bicentennial Meeting	6:30 p.m.
Saturday, June 2, 2018	Bike Rodeo- Home Depot parking lot	1:00-3:00 p.m.
Monday, June 4, 2018	Architectural Review Board Meeting	6:00 p.m.
Tuesday, June 5, 2018	Copley Circle Advisory Meeting	5:30 p.m.
Thursday, June 7, 2018	Zoning Commission Meeting	6:00 p.m.
Tuesday, June 12, 2018	Board of Trustees Meeting	6:00 p.m.

## HISTOTICAL SOCIETY MUSEUM

OPEN - GENERAL STORE, 1<sup>st</sup> and 3<sup>rd</sup> WEDNESDAY - 10 AM - 2 PM

Trustee Dressler made a motion to enter into Executive Session at 8:55 p.m. to discuss employment of personnel in the Fire Department, Police Department and the Community and Economic Development Department; second by Trustee Koellner.

Roll-call Vote: Trustee Dressler – aye  
Trustee Koellner – aye  
Trustee Humphrys – aye

A two minute recess was called.

Trustee Dressler made a motion to reconvene the Regular Meeting at 9:46 p.m., second by Trustee Humphrys; all voting aye.

- The Board approved a conditional offer of employment to Marcus Shirey as a full-time Police Officer after successful completion of pre-hire testing effective May 23<sup>rd</sup> 2018. Trustee Koellner stated he would like an evaluation done quarterly for new hires.

Motion: Trustee Humphrys

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Second: Trustee Dressler

Voting: all voting aye

- The Board approved a conditional offer to Alain Vue, Marcus Council and Jason Arbaugh as part-time Firefighter/Medics pending successful completion of pre-hire testing.

Motion: Trustee Humphrys

Second: Trustee Koellner

Voting: all voting aye

- The Board granted a leave of absence to Rick Layer for a six month period effective immediately.

Motion: Trustee Humphrys

Second: Trustee Koellner

Voting: all voting aye

- The Board approved the promotion of Shawna Gfroerer to Assistant Zoning Inspector of the Community and Economic Development Department effective May 7, 2018.

Motion: Trustee Humphrys

Second: Trustee Koellner

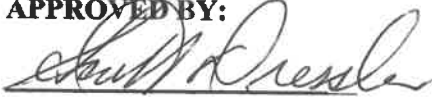
Voting: all voting aye

- City of Akron officials are asking for a parking lot to be constructed between two of their soccer fields at the Akron Soccer Complex. The area in question is in a wetland area on White Pond Drive on property owned by the city. Akron wishes to do its own soil survey for clarification on the wetland area. They were given the procedure to follow for a variance application through the Board of Zoning Appeals.
- Trustee Koellner asked Trustee Humphrys what types of funding for levies are available. Police need a 1 mil increase. Trustee Humphrys responded that valuations are increasing.

## ADJOURNMENT

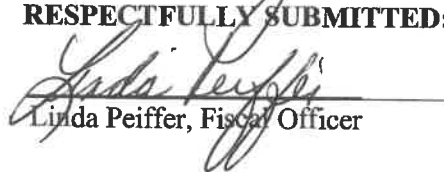
With no further business to come before the Board, Trustee Koellner moved to adjourn the Regular Meeting at 9:54 p.m., second by Trustee Humphrys; all voting aye.

APPROVED BY:



Scott Dressler, President

RESPECTFULLY SUBMITTED:



Linda Peiffer, Fiscal Officer