

RECORD OF PROCEEDINGS

Minutes of **COPLEY TOWNSHIP BOARD OF TRUSTEE SPECIAL MEETING** Meeting

BEAR GRAPHICS - 800-325-8094 FORM NO. 10148

Held

Monday, June 18, 2018

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President Scott Dressler convened the Special Meeting of the Copley Township Board of Trustees at 3:10 p.m. on Monday, June 18, 2018.

MEMBERS PRESENT: Trustee Dressler, Trustee Koellner, Administrator Janice Marshall, Fiscal Officer Linda Peiffer and Chief (Ret.) Stan Crosley from the Ohio Fire Chief's Association (OFCA). Trustee Humphrys was delayed.

Trustee Dressler made a motion to enter into Executive Session to discuss hiring of personnel in the Fire Department; second by Trustee Koellner. Both voting aye.

Trustee Humphrys arrived at 3:30 p.m.

Trustee Dressler made a motion to reconvene the Special Meeting at 4:47 p.m.; second by Trustee Koellner. All voting aye.

Chief Stan Crosley left the meeting.

The trustees discussed the information received from Chief Crosley. Trustee Humphrys made a motion authorizing Township Administrator Janice Marshall to contact the Ohio Fire Chief's Association for a contract to assess internal candidates for the Fire Chief position; second by Trustee Koellner. All voting aye.


There was a brief discussion about purchasing Office 365 for five computers to use Planner Software @ \$150.00 per computer.

Discussed Copley's Personnel Policy regarding vacations and time-off. Janice Marshall will remind department heads to notify the Board of Trustees via email when they take time-off. Janice will also discuss sharing their work calendars with the Board of Trustees for ease of contact when needed.

With no further business to come before the Board, Trustee Dressler moved to adjourn the Special Meeting at 5:02 p.m.; second by Trustee Humphrys. All voting aye.

APPROVED BY:

RESPECTFULLY SUBMITTED:


Scott Dressler, President


Linda J. Peiffer, Fiscal Officer